

BOARD MINUTES
BOARD OF VETERANS AFFAIRS
Meeting of May 07, 2020 ~ 1:00pm
Teleconference

Board Members

Larson, Vern, Chair
Schmitt, Jr., Curtis - Vice Chair
Richards, Al - Secretary
Best, Steven
Chamberlain, Paul
Carter, Tonnetta
Schrum, William
Townsend, John - ABSENT
Hanson, Chris

Others Present (not all inclusive)

WDVA Present

Mary Kolar, Secretary
James Bond, Deputy Secretary
Kathy Still, Assistant Deputy Secretary
Kelly Behling, Executive Staff Assistant
Mindy Allen, Rules Coordinator

1. Call to order and roll call
The meeting was called to order by Chairman Vern Larson. A quorum was present.
2. Pledge of Allegiance
The pledge of Allegiance was recited.
3. Certification of notice of meeting
Proper notification of the meeting occurred.
4. Review and action on BOVA meeting minutes
Chris Hanson moved to approve the minutes of the February 6, 2020 meeting, 2nd by Curtis Schmitt, motion carried on a unanimous voice vote.
5. Secretary's Comments
Secretary Kolar provided the Board with agency updates.
6. Legislative Update:
Assistant Deputy Secretary Still provided a Legislative update to the committee.
7. Additional updates:

Communications Director Carla Vigue provided updates to Memorial Day Ceremonies at WDVA locations.

8. Committees:

Ad Hoc Committee

The following motion was made: Due to COVID 19, Committee activity will be on hold and deferred until future gatherings are allowed. Motion made by Al Richards, 2nd by Paul Chamberlain. The motion carried by unanimous vote.

9. Action on Administrative Rule, VA 1

Discussion: Consideration to change verbiage on Administrative Rule, VA 1 - replacing verbiage “The Secretary” with “Department”. Motion made by Al Richards to keep the verbiage as is, 2nd by Paul Chamberlain. The motion carried by a unanimous vote.

10. Action on Administrative Rule, VA 11

Discussion: No discussion on the rule. A motion was made to accept Administrative Rule VA 11 by Paul Chamberlain, 2nd by Chris Hanson. The motion carried by a unanimous vote.

11. Old Business: None

12. New Business: None

13. Board Member Reports by District

Board members provided updates by district.

14. Public Comment: None

15. Future meetings

The Council recommended the:

- August 13, 2020 - Virtual
- November 5, 2020 – Location TBD
- February 11, 2021 – Location TBD
- May 6, 2021 – Location TBD

16. Adjournment

A motion to adjourn was made by Al Richards, 2nd by Paul Chamberlain and carried on a voice vote. Meeting adjourned at 1:47pm.

Vern Larson
Chair