

County Transportation Grant (FY-24)

FREQUENTLY ASKED QUESTIONS

What is the preferred method to submit the application?

All applications are received via the electronic portal. The link to the electronic portal will be located on the WDVA's website at <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx>. WDVA will not be accepting any paper applications going forward.

If I send the application via postal mail, does it need to be received by you/on the deadline?

All applications are received via the electronic portal. The link to the electronic portal will be located on the WDVA's website at <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx>. WDVA will not be accepting any paper or emailed applications going forward. Applications must be received by 4:00 pm by the date and time within the Public Notice Announcement.

If I forget to include anything with the application, will you let me know?

No. Grant reviewers will not be responsible for following up with grant applicants if information is missing or uploaded incorrectly.

How will I know if you received my application?

Once an application is submitted, the applicant will receive an email informing the applicant that the application has been submitted.

May my application be submitted in Word format?

No. The application and all application materials must be in PDF format and uploaded in PDF format via the electronic submission portal.

I am going to submit my application via e-mail. Where should I send it?

All applications are received via the electronic portal. The link to the electronic portal will be located on the WDVA's website at <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx>. WDVA will not be accepting any paper or emailed applications going forward. Applications must be received by 4:00 pm by the date and time within the Public Notice Announcement.

I want to send spreadsheets as part of my application, is this acceptable?

All documents need to be in PDF format and submitted through the electronic submission portal.

Our organization does not submit applications electronically. Will WDVA submit our application on our behalf?

No. All applications are received via the electronic portal. The link to the electronic portal will be located on the WDVA's website at <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx>. WDVA will not be accepting any paper or emailed applications going forward. Applications must be received by 4:00 pm by the date and time within the Public Notice Announcement.

Is there a page limit or any formatting restrictions on what is being submitted?

All documents need to be in PDF format. Please refer to the online submission portal for page limit restrictions while completing the application.

We are going to submit our application via mail, can we use binders or other things for presentation?

No. All applications are received via electronic portal. The link to the electronic portal will be located on the WDVA's website at <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx>. WDVA will not be accepting any paper or emailed applications going forward. Applications must be received by 4:00 pm by the date and time within the Public Notice Announcement.

Can applicants submit application material using hyperlinks or zip files?

No. All application material must be submitted via PDF format through the electronic submission portal. The application material is divided into different sections through the electronic submission portal.

Can I add to my application after it has been submitted?

No. Applicants **do** have the option to edit their application **prior** to submittal through the electronic submission portal within the application period announced in the Public Notice Announcement.

How will WDVA notify grant applicants of their results?

We will notify the applicants by either mail and/or e-mail.

How do I create an account to submit an application?

Per the instructions in the Public Notice Announcement, applicants must visit <https://dva.wi.gov/Pages/benefitsClaims/Financial-Grants.aspx> and click on the link that is provided to the electronic submission portal.

If applicants need additional help navigating the database or have questions about the database, who should they contact?

Per the Public Notice Announcement, you can submit your question(s) via email to VetsBenefitsGrants@dva.wisconsin.gov.

What statute(s) and or administrative codes are associated with this grant?

<https://docs.legis.wisconsin.gov/statutes/statutes/45/viii/83>

https://docs.legis.wisconsin.gov/code/admin_code/va/16