



Wisconsin Department of Veterans Affairs

**CWVMC Submit to:**  
N2665 County Road QQ  
King, WI 54946  
Fax: 715-256-3513

**NWVMC Submit to:**  
N4063 Veterans Way  
Spooner, WI 54801  
Fax: 715-635-5363

**SWVMC Submit to:**  
21731 Spring Street  
Union Grove, WI 53182  
Fax: 262-878-5664

## PRE-REGISTRATION APPLICATION FOR CEMETERY INTERMENT

For faster processing, submit the application and upload documents via [MyWisVets.com](https://mywisvets.com)

<b>PREFERRED CEMETERY</b> (Select one. You are not obligated to keep this selection.)			
<input type="checkbox"/> King (CWVMC)	<input type="checkbox"/> Spooner (NWVMC)	<input type="checkbox"/> Union Grove (SWVMC)	
<b>VETERAN INFORMATION</b> (Required)			
First Name	Middle Name	Last Name	Suffix
Current Street Address			
City	State	Zip Code	County
Home Phone	Mobile Phone	Email Address	
Date of Birth (MM/DD/YYYY)	Social Security Number	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Legally Separated		
<b>Interment Type</b> (Select one - You are not obligated to keep this selection)			
<input type="checkbox"/> Casket – In-ground	<input type="checkbox"/> Cremation – Columbarium		
<input type="checkbox"/> Cremation – Urn Garden	<input type="checkbox"/> Cremation – Scattering Garden (Spooner and Union Grove Only)		
<b>Military Funeral Honors</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Branch of Service</b> (Must be consistent with rank)			
<input type="checkbox"/> Air Force	<input type="checkbox"/> Army	<input type="checkbox"/> Coast Guard	<input type="checkbox"/> Marine
<input type="checkbox"/> Merchant Marine	<input type="checkbox"/> Navy	<input type="checkbox"/> Space Force	<input type="checkbox"/> Other
<b>Period of Service</b> (Check all that apply)			
<input type="checkbox"/> Afghanistan	<input type="checkbox"/> Iraq	<input type="checkbox"/> Korea	<input type="checkbox"/> National Guard or Reserves (20 years of qualifying service or retired)
<input type="checkbox"/> Persian Gulf	<input type="checkbox"/> Vietnam	<input type="checkbox"/> World War II	<input type="checkbox"/> Other
Service Number		Highest Rank Attained	
<b>PERIOD OF ACTIVE-DUTY MILITARY SERVICE</b> (DD-214(s) must be submitted with application.)			
<b>First Period of Service</b>		<b>Second Period of Service</b>	
Entry Date (MM/DD/YYYY)		Entry Date (MM/DD/YYYY)	
Separation Date (MM/DD/YYYY)		Separation Date (MM/DD/YYYY)	
<b>Discharge – Character of Service</b>			
<input type="checkbox"/> Honorable	<input type="checkbox"/> General	<input type="checkbox"/> Entry Level Separation/Uncharacterized	
<input type="checkbox"/> Other Than Honorable	<input type="checkbox"/> Dishonorable	<input type="checkbox"/> Dishonorable	
<b>SPOUSE INFORMATION</b> (If applicable. A copy of the marriage certificate must be submitted with the application.)			
First Name	Middle Name	Last Name	Suffix
Current Street Address			
City	State	Zip Code	County
Home Phone	Mobile Phone	Email Address	
Date of Birth (MM/DD/YYYY)	Social Security Number	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Legally Separated		
<b>Spouse Interment Type</b> (Select one- You are not obligated to keep this selection) (Fee required for Non-Veteran Spouse)			
<input type="checkbox"/> Casket – In-ground	<input type="checkbox"/> Cremation – Columbarium		
<input type="checkbox"/> Cremation – Urn Garden	<input type="checkbox"/> Cremation – Scattering Garden (Spooner and Union Grove Only)		

**SPOUSE INFORMATION CONTINUED** *(If applicable. A copy of the marriage certificate must be submitted with the application.)***Military Funeral Honors** *(Veteran Spouse Only)* ☐ Yes ☐ No**Veteran Spouse Branch of Service** *(If applicable - Must be consistent with rank)*☐ Air Force ☐ Army ☐ Coast Guard ☐ Marine☐ Merchant Marine ☐ Navy ☐ Space Force ☐ Other**Veteran Spouse Period of Service** *(Check all that apply)*☐ Afghanistan ☐ Iraq ☐ Korea ☐ National Guard or Reserves (20 years of qualifying service or retired)☐ Persian Gulf ☐ Vietnam ☐ World War II ☐ Other

Service Number

Highest Rank Attained

**VETERAN SPOUSE PERIOD OF ACTIVE-DUTY MILITARY SERVICE** *(If applicable. DD-214(s) must be submitted with application)***First Period of Service****Second Period of Service****Third Period of Service**

Entry Date (MM/DD/YYYY)

Entry Date (MM/DD/YYYY)

Entry Date (MM/DD/YYYY)

Separation Date (MM/DD/YYYY)

Separation Date (MM/DD/YYYY)

Separation Date (MM/DD/YYYY)

**Discharge – Character of Service**☐ Honorable ☐ General ☐ Entry Level Separation/Uncharacterized☐ Other Than Honorable ☐ Bad Conduct ☐ Dishonorable**DEPENDENT INFORMATION***(If applicable. A copy of the birth certificate or legal adoption papers and medical documentation must be submitted with the application.)*

First Name

Middle Name

Last Name

Suffix

Current Street Address

City

State

Zip Code

County

Date of Birth (MM/DD/YYYY)

Social Security Number

Gender

☐ Male☐ Female**Dependent Interment Type** *(Select one. You are not obligated to keep this selection.) (A fee required for an eligible dependent.)*☐ Casket – In-ground☐ Cremation –Columbarium☐ Cremation –Urn Garden☐ Cremation –Scattering Garden (Spooner and Union Grove Only)**NEXT OF KIN INFORMATION** *(Responsible for interment arrangements if there is no surviving spouse.)*

First Name

Middle Name

Last Name

Suffix

Current Street Address

City

State

Home Phone

Mobile Phone

Email Address

**Would you like to share your personal story or donate any items pertaining to your service to the Wisconsin Veterans Museum?**☐ Yes, I would like someone to contact me now to discuss donating items.☐ Yes, I would like someone to contact me now to discuss sharing my personal story through an oral history interview.☐ Please contact my Next of Kin upon passing to discuss potential donations.☐ No, I do not wish to donate at this time.*I attest that, to the best of my knowledge, the information I have provided on this application and the supporting documentation are true and accurate.*

Veteran Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Veteran Spouse Signature: \_\_\_\_\_  
*(If applicable)*

Date: \_\_\_\_\_

## STATE OF WISCONSIN VETERANS MEMORIAL CEMETERY PRE-REGISTRATION INFORMATION

*Please note that pre-registering with a Wisconsin State Veterans Cemetery is not required for interment. Eligibility may also be determined at the time of need.*

**VETERAN ELIGIBILITY:** *Burial is almost exclusively based on a veteran meeting the military service requirements.*

**Military service requirement** for burial in Wisconsin State Veterans Cemeteries must be in accordance with the eligibility standards as set by the U.S. Department of Veterans Affairs – National Cemetery Administration, the requirements of Chapter 45 of the Wisconsin statutes, and, as a minimum, must meet one of the following:

- Veteran was discharged from “active duty” under other than dishonorable conditions.
- Veteran died while on “active duty”.
- Veteran served at least 20 years in the National Guard or Reserves and qualified for military retirement pay (or would have qualified except death occurred before age 60).

### **ELIGIBILITY FOR A VETERAN’S IMMEDIATE FAMILY MEMBERS**

Spouses, surviving spouses, and dependent children are eligible for interment even if the veteran is not buried or memorialized in a state veteran’s cemetery and the veteran would have met military service requirements. This includes lost or buried at sea, missing or missing in action, or whose remains have been donated to science or cremated and the cremated remains scattered.

#### **Eligibility Includes:**

- A surviving spouse of an eligible veteran who has been interred and remarries retains their eligibility for burial.
- Any natural or adoptive child of an eligible veteran who is under the age of 18 or is under 26 years of age and pursuing a course of instruction at an approved educational institution.
- An adult child of an eligible veteran of any age if the child is physically or mentally disabled and incapable of self-support by reason of mental or physical disability.

**DOCUMENTATION REQUIRED FOR PRE-REGISTRATION:** The following documents are generally required for pre-registration, but additional documentation may be required:

1. **Veteran(s)** – Legible Military discharge (DD Form 214) or other type of acceptable discharge document(s).
2. **Spouse** - Copy of a legal marriage certificate.
3. **Dependent Child** - Copy of a birth certificate or legal adoption papers. Medical documentation outlining the nature of the child’s disability. Upon review of the initial information given, additional information may be requested.
4. If a Power of Attorney is pre-registering and signing the application on behalf of the veteran, a copy of the activated POA must be provided.
5. If a surviving spouse is pre-registering for a deceased spouse, a copy of the death certificate must be provided.

If a copy of acceptable discharge documents is not available, military service records may be requested online using the National Archives’ eVetRecs website at:

<https://vetrecs.archives.gov/VeteranRequest/home.html>

### **INTERMENT OPTIONS:**

#### **KING**

In-ground Caskets  
In-ground Cremation Urn Garden  
Above Ground Cremation Columbarium

#### **SPOONER**

In-ground Caskets  
In-ground Cremation Urn Garden  
Above Ground Cremation Columbarium  
\* Cremation Scattering Garden

#### **UNION GROVE**

In-ground Caskets  
In-ground Cremation Urn Garden  
Above Ground Cremation Columbarium  
\* Cremation Scattering Garden

\* *The Cremation Scattering Gardens allow families to place cremated remains in-ground without a burial container.*

### **BURIAL ITEMS PROVIDED:**

- Burial Space:** Next available; no pre-selection, one space per veteran
- Pre-Set Liner:** Concrete liner for casket interments (double depth for Veteran/Spouse)
- Marker:** (Varies by Cemetery and burial option)
- Upright Granite/Marble – for casket burials and newer cremation urn garden sections
  - Granite/Marble Niche Cover – for cremated remains in columbarium (above ground)
  - Bronze Niche Memorial Plaque – for cremains in scattering garden

### **BURIAL FEES:**

There is no charge for burial of an eligible veteran with use of burial items supplied by the cemetery. A fee applies for a non-veteran spouse or dependent child of an eligible veteran. Fees cannot be prepaid and are subject to change. For up-to-date information on burial fees, please contact the cemetery or visit the WDVA's website at:

<https://dva.wi.gov/Pages/memorialsBurials/BurialFees.aspx>

Outside dealer vaults for casket remains are accepted at all Wisconsin State Veterans Cemeteries. Additional fees apply if a family decides to have their own vault placed instead of using the liner already provided by the cemetery.

### **MILITARY FUNERAL HONORS:**

Veterans generally are eligible for Military Funeral Honors at their funeral if they meet one of the following requirements:

- Currently serving on active duty or in the Selected Reserve (drilling with a unit).
- Discharged from active duty under conditions other than "dishonorable" while meeting appropriate length of service criteria.
- Completed at least one term of enlistment or period of initial obligated service in the Selected Reserve or National Guard under conditions other than "dishonorable."
- Discharged from the Selected Reserve or National Guard due to a disability incurred or aggravated in the line of duty.

For more information about Military Funeral Honors, visit the WDVA's website at:

<https://dva.wi.gov/Pages/memorialsBurials/MilitaryFuneralHonors.aspx>

### **CEREMONIAL FLAG:**

The U.S. Department of Veterans Affairs provides one flag per veteran at no cost. Normally, the flag is obtained by a funeral director or CVSO, who completes the paperwork.

The flag is presented to the family or next of kin when Military Funeral Honors are provided.

For more information and assistance, visit the Federal VA Burial Benefits/Burial Flags website at:

<https://www.va.gov/burials-memorials/memorial-items/burial-flags/>

### **DONATION INFORMATION:**

Memorial and monetary donations can be made to any of the Wisconsin State Veterans Cemeteries. These programs allow families, friends, and organizations to memorialize their loved ones through the beautification of the cemetery grounds or by supporting programming such as Memorial Day. Contact the cemeteries directly for details and brochures