



VETERANS SERVICE ORGANIZATION GRANT APPLICATION

Pursuant to Wis. Stat. § 45.41, the _____ (VSO) hereby applies for a State Veterans Organization Grant for Fiscal Year beginning April 1, _____ 2025, and ending March 31, _____ 2026, for services to veterans, their dependents, and survivors in relation to claims for any benefits available from the federal government where such claims have arisen out of or by reason of service in the United States Armed Forces.

In accordance with Wisconsin Statute, § 45.41, and/or Chapter VA 7, Wisconsin Administrative Code, an application shall provide the following documentation of eligibility with this application:

- 1. A statement of salaries and travel expenses paid to employees who were engaged in veterans claims services activities and who worked in the Milwaukee VA Regional Office, covering the period April 1, 2025 to March 31, 2026. The statement shall be certified as correct by a Certified Public Accountant licensed or certified under Wisconsin Statute Chapter 442 and sworn to as correct by the adjutant or principal officer of the State Veterans Service Organization.
2. A financial statement for your service organization for the previous fiscal year.
3. If this is your organization's initial application for this grant, evidence to establish that it or its national organization, or both, has maintained a full-time service office at the Milwaukee VA Regional Office for five consecutive years out of the last 10 years immediately preceding this application.
4. If this is not your organization's initial application, an affidavit by the adjutant or principal officer of your service organization stating that a full-time service office was maintained at the Milwaukee VA Regional Office for the entire period of April 1, 2025 to March 31, 2026.
5. Evidence of claims service during April 1, 2025 through March 31, 2026. Documentation of this evidence of claims service shall be provided by completing an Annual Report for Federal Benefits using the WDVA VSO Grant-Federal Benefits Report form provided with this application.

Consistent with Wis. Admin. Code VA § 7.05, the Wisconsin Department of Veterans Affairs (WDVA) retains the right to request additional information to determine the VSO's eligibility for the grant. By submitting this application, the below signatories designate that each has the authority to sign on behalf of the applicant, has the authority to accept funds on behalf of the applicant, and agree to the below Terms and Conditions.

State Service Officer (Printed Name)

Signature & Date



VETERANS SERVICE ORGANIZATION GRANT APPLICATION TERMS AND CONDITIONS

1. The contents of this application become contractual obligations upon the award of the grant. Moreover, this agreement subjects the grantee to the terms and conditions of the confidentiality of records obtained from WDVA via DMDC – RSVP data. Grantee shall indemnify and hold harmless WDVA regarding any unauthorized disclosure or use of such data, including actual costs and reasonable attorneys' fees.
2. The applicant certifies to the best of their knowledge and belief that the information submitted is true and correct. The applicant understands funds awarded may be recouped among other legal remedies if it is later determined that any information submitted was inaccurate, misleading, or false.
3. All application materials must be submitted **at the same time** as the application. An incomplete application will not be evaluated, nor will a grant be awarded.
4. The WDVA may make a grant payment in an amount equal to 50 percent of all salaries and travel expenses during the previous fiscal year for those employees of the applicant engaged in veterans' claim service at the Milwaukee VA Regional Office, or \$175,000, whichever is less. If the total amount of payments committed to be paid to all eligible applicants exceeds the amount available for the payments from the appropriation for this grant under Wis. Stat. § 20.485(2)(vw), the WDVA shall prorate the funds among the applicants receiving the payments.
5. Pursuant to Wis. Stat. § 45.47, the grantee shall maintain records concerning the applicant's expenditure of grant funds and shall cooperate in any review or audit of expenditures.
6. This application certifies that the applicant is compliant with applicable state and federal laws, rules, and regulations, including tax laws and requirements of the grant award.
7. The applicant shall not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, as defined in Wis. Stat. § 5.01(5), sexual orientation, and/or national origin.
8. The application and materials submitted to the WDVA constitute public records subject to disclosure under the Wisconsin Public Records Law, Wis. Stat. §§ 19.31 – 19.39.



VETERANS SERVICE ORGANIZATION GRANT – FEDERAL BENEFITS REPORT
VSO: _____ for the entire period of April 1, 2025 to March 31, 2026

FEDERAL BENEFITS

Table with 3 columns: ACTIVITY, NUMBER, COMMENTS. Rows include: Power of Attorney, Disability Compensation, Pension, Medical Expenses for Pension, Loan Guaranty, Educational, Vocational Rehabilitation, Medical, USDVA Notices of Disagreement, USDVA Waiver Requests, BVA Appeals, Insurance, Burial Allowances, Flag Applications, Marker Applications, DIC, Survivor's Pension, Discharge Correction, Miscellaneous.